**OLANIYI AYOMIKUN SAMSON**

No 22 Ozubulu Crescent, Garki, Abuja.

**LinkedIn:** <https://www.>linked-in.com/in/ayomikun-samson-8528b1194

+2348062244302, +2349123650761 | ayomikun346@gmail.com

**ABOUT ME**

I'm an innovative and performance-driven Accounting personnel with in-depth understanding in Accounting and Audit procedures. An effective individual able to handle projects with complete accuracy and professionalism, ability to devise precise and time-saving means to ensure effective operations. . To be part of a goal-oriented organization using my problem solving, interpersonal and leadership skills in achieving set goals and objectives.I aspire to be a leading finance professional, delivering tailored, timely and value adding services to clients whilst helping my employer achieve its corporate mission and vision as well as attain industry standards and leadership

**EXPERIENCE**

**Ashmed Specialist Hospital, Kaduna** :  **Account Officer**

**March 2021 – December 2021**

* Ensure timely payment of vendors invoices and expense vouchers.
* Preparing and sending bills to clients as at when due and tracking the payments per time for acknowledgement.
* Uploading of banks transactions via bank portals (Zenith, GTB, First bank and Access Bank).
* Maintaining books, records and schedule of all accounts.
* Monthly review of bank reconciliation.
* Monthly review of bank reconciliation and reconciling accounts in a timely manner
* Processing payroll for employee
* Planning and presenting reports on account progress.
* Maintained petty cash records while ensuring proper authorization.
* Undertake other assignments as given by the management.

**Ashmed Specialist Hospital , Kaduna**- **Hospital Administrator** / **Auditor**

**August 2020 – February 2021**

* Brought forth the ability to effectively multitask and prioritize responsibilities.
* Accomplished financial targets through sound administration of fiscal operations.
* Improved care delivery by monitoring performance and optimizing strategies.
* Participated in the conduct of recruitment, hiring and training of personnel.
* Protected patient data with a secure records management system.
* Prepare and review monthly audit works paper and ensure adjustment journals are passed to agree company’ bills.
* Reporting of weekly progress report to the headquarter.

**Evangel International School, Katsina. (NYSC)**

**Class Tutor (Corp Member) April 2019- February 2020**

* Develop and implement an engaging curriculum that is aligned with student learning objectives and in adherence with statutory requirements.
* Promoted critical thinking and thoughtful explorations of current events.
* Helped struggling students with individualized support and tutoring.
* Responsible for intensive coaching for Secondary students in Finance /Arts related subjects like Financial Accounting, Economics, Government and Commerce with more than 50% of my students excelling both in WAEC and JAMB.

**LEADERSHIP & VOLUNTEERING EXPERIENCE**

**SUSTAINABLE DEVELOPMENT GOAL :** Provost (NYSC CDS)

**April 2019 – March 2020**

* Taking weekly attendance of corp members present at CDS meetings
* Collecting and proper documentation of weekly/Monthly contributions from corp members
* Supervising CDS development project within Katsina.
* Organizing and Technical Coordinator, Joint Christian Campus Fellowship (JCCF) Osun State University, Okuku campus.
* State Brothers Coordinator, Nigerian Christian Corpers Fellowship (NCCF) Katsina state chapter.

**EDUCATION**

* **B.Sc Accounting**  (2:1) (**Second Class Upper Division) 2019**

Osun State University Osogbo, Nigeria.

* **OND Accounting (Upper Credit) 2014**

Kaduna- Polytechnic, Kaduna- state.

**TRAINING AND CERTIFICATIONS**

* Certificate of completion, Soft Skill Training – Jobber man soft skills.
* Certificate of completion, Soft Skills Training - LinkedIn Learning
* Institute of Chartered Accountant of Nigeria (ICAN) in view
* Certificate of Achievement, Golden-Muv Consulting Inc. (Talent Management and Capacity Building): February2020.
* Certificate of Membership, Certified Customer Service Professional. (2020)
* Professional Diploma in Customer Service and Marketing (Institute of Chartered Digital Marketing) (January 2020)
* Chartered Postgraduate Diploma in Customer Relationship Management. (January 2020)
* Certificate of Membership, Sustainable development Goals (SDGs) NYSC KATSINA.
* Certificate in Computer Utilization (Computer Methods, databases, spreadsheet, Internet and Email.

**SKILLS & EXPERTISE**

* Strong Analytical Skills and Presentation skills.
* Team Leadership.
* Result driven and open to learning.
* Ability to work in a fast-paced environment.
* Detailed oriented and good organizational ability.
* Strong Interpersonal and self management skills.
* Excellent team spirit.
* Proficiency in Microsoft office Packages
* Sage 50 Accounting Software (Basics)
* Excellent verbal and written communication skills.
* Innovative and customer centric.
* Project Management
* Office inventory management.

REFEREES

Available on request. on Request.